Our Lady of Hope Regional School
Blackwood, New Jersey 08012
An Accredited School
PARENT HANDBOOK
2018-2019

Rooted in Faith…
Nurtured by Love…
Empowered with Wisdom…
INTRODUCTION:

Catholic schools serve a vital role in the Church’s mission of providing young people with a strong formation in the Faith; they have a particular goal in helping Catholic children and young people grow in faithfulness and apostolic zeal. Our Lady of Hope Regional School is open to all who wish to learn in a Catholic environment. By our works and example, we evangelize our students, their families, and the broader school community.

Since humankind is created in the image and likeness of God, all human activity is to image His likeness, and is to be undertaken in an honest and human way, always expressing the will of the Creator. Such activity includes work, sports, hobbies, social interactions and interpersonal relationships. Catholic schools, like all human activity in which the Church participates, should reflect the faith which the Church has received from her divine founder.

CATHOLIC SCHOOL ENVIRONMENT:

As a community whose primary mission is the teaching of the Faith, Our Lady of Hope Regional School maintains an environment that is true to the teachings of the Church, and it is important that parents/guardians understand this and accept this. By choosing a Catholic school, parents/guardians recognize that they are enrolling their children in a school environment that is shaped by the teachings of the Catholic Church and governed according to those religious beliefs. Parents/guardians must accept that certain standards of behavior and comportment are expected, and agree to support these standards and the mission of the school.

If parents/guardians or students oppose Church teaching publicly, or in a way that disrupts or interferes with the Church’s teaching mission, they will be engaged pastorally in an attempt to resolve the differences by explaining the Church’s teaching and the reasons for the teaching, and kindly encourage the parent or student to respect such teaching. Parents/guardians are advised that continued opposition may result in disenrollment of the student from the school.
IMPORTANT NOTICE

The Pastor/Principal has the absolute discretion to interpret and apply any and all of the rules and provisions in this handbook in the manner he believes to be correct. Nothing this handbook says limits his authority to interpret and apply the rules.

Even though this handbook explains penalties that can be imposed for certain types of misconduct or prohibited behavior, you should be aware that the Pastor/Principal has the right and the authority to impose different or additional penalties and to impose penalties for offenses that are not specifically listed in this handbook, should the Pastor/Principal conclude that the conduct or behavior is harmful to the good of order and discipline of the school, its religious mission or its educational objectives. This includes disciplinary action for conduct that occurs on the school premises or at other locations. The penalties may include suspension and/or expulsion.

The Pastor/Principal reserves the right to amend this handbook and the school policies and procedures without prior notice for the safety and well being of everyone. Every effort will be made to notify students and parent(s)/guardian(s) of such changes.
OUR MISSION STATEMENT

Our Lady of Hope Regional School, located in Blackwood, New Jersey, is a Pre-K to 8 Catholic School rooted in Sacred Scripture and tradition. We provide a nurturing environment in our state of the art facilities where each child can achieve his/her potential. Within this environment, faculty, parents and students work together to understand, accept and follow the Gospel Message of Jesus. All aspects of our education empower our students to take a more active role in the Catholic Church’s mission to serve through increased involvement in school, parish and community activities.

Belief Statements
- We are faith filled ministers of the Catholic Church
- We are living witnesses to the Gospel of Jesus Christ
- We will be lifelong learners and will stay abreast of current educational trends in a changing society
- We will provide a child centered learning environment where each child is given opportunities to reach his/her potential
- We will challenge each child academically
- We will create a nurturing environment to develop each child emotionally
- We will honor a healthy body as a God given gift to be respected lovingly
- We will provide a moral framework to interact positively in a social environment
- We will enable the student body to represent our school values well and to become part of a global society of members grounded in Christ

Philosophy of the School
We, as Our Lady of Hope Regional School Faculty, with the teachings of Jesus as our guide, respond to the call to evidence an active faith in God. The faculty of Our Lady of Hope feels the depths of our faith and provides witness to the Gospel of Jesus. We believe that Catholic Education is one of the most important ways the church fulfills its commitment to build community and support the dignity of the person. As professional educators, we are aware of the responsibility entrusted to us to integrate the teachings of Jesus with a balanced curriculum.

In all our endeavors, we strive to teach, share and serve. As an integral force in the community, the school shares the responsibility of proclaiming the Good News of Jesus Christ through instruction in Catholic doctrine, morality, liturgical workshop, and prayer. We are committed to create an environment of love, trust and respect. Only in such an environment can we foster the growth of the whole person. We recognize the uniqueness and potential of each student and share the conviction that all students can learn. We promote
and nurture high academic standards while guiding each student to think and reason logically, critically, and creatively, using the Gospel of Jesus as a point of reference.

Nourished by Catholic values and committed to fostering a capacity for self-discipline, Our Lady of Hope Regional School seeks to prepare and motivate the adults of tomorrow to take an active role in the Church and society, thereby promoting peace, justice, and dignity among all people.
FORWARD

Please read this handbook and monthly calendars carefully and keep in a safe place for reference.

DIOCESE OF CAMDEN
OUR LADY OF HOPE REGIONAL SCHOOL

Pastors:

Rev. Joseph Szolack, Our Lady of Hope
Rev. John Picinic, Holy Family
Rev. Msgr. Roger McGrath, SS. Peter & Paul
Rev. Michael J. Matveenko, St. Charles Borromeo

Principal
Mr. John T. Cafagna

School Phone/Fax
856-227-4442
856-227-7115 – Fax

E-Mail
Please check the website for email information

Website
www.ourladyofhopecatholicschool.org
Parent’s Pledge
Parents must weigh seriously their obligation to educate their children in an atmosphere which emphasizes message, community, and service as the primary educator of their children.
Parents can assist in the educational partnership with the school by:

- Attending weekly Mass and significant religious services with the children
- Assisting their children in academic and moral development by reviewing Report cards carefully, supervising home study, and cooperating with the school concerning activities, recreation and discipline.
- Talking about school with their children.
- Providing a suitable time and place for homework.
- Monitoring television viewing.
- Reading aloud to children.
- Attending school programs with children.
- Sharing hobbies and interests with children.
- Trying to discover the children’s interests and talents so they can be developed in cooperation with classroom teachers.
- Taking an active role in the PTA, School Board and other School Associations
**ATTENDANCE-TARDINESS**

Irregular attendance interferes greatly with a student’s academic progress. Illness and other urgent matters are the only legitimate reasons for absence from school. If your child has been absent, a note explaining the absence is required before s/he is readmitted to class. If an illness is four days or longer, a doctor’s certificate stating type of illness and date is required before permission to return to class is granted.

If, for any reason, your child will not be in school, a parent must call the school and report the absence and reason for absence by 9:00am.

**Students arriving after the bell are considered late for school.**

Parents are required to accompany the student to the office to sign in child and provide a reason for lateness. A record of lateness is kept by the teachers and reflected on the report card.

**ABSENTEEISM**

Parents are required to send a written note explaining the reason for absence. Excessive absenteeism of a student from school is considered to be a very serious matter, which may inhibit the student’s learning process. The school will notify parents when excessive absenteeism occurs.

The parents of students who have missed 10 days or more of school within the school year will be notified in the following manner:

- After 10 days of unexcused absence, a written warning notice will be mailed to the parents.
- After 18 cumulative days of unexcused absence, a parent conference will be held to discuss appropriate corrective measures.
- If absenteeism continues, the decision to request student retention or withdrawal may occur.

Long term absenteeism; i.e., 14 consecutive school days for medical reasons, requires that homebound instruction be provided under Chapter 192.

**FAMILY VACATIONS**

Family vacations planned during the school year are strongly discouraged. Students miss important classroom instruction time as well as assigned work. Teachers are not required to provide material for the student if such an absence occurs. All work will be made up upon his/her return at the discretion of the teacher.

**PLEASE NOTE:**

We would like to remind our families that requesting your child/children to be taken earlier from school prior to the regular dismissal time is not recommended unless it is for an occasional appointment or emergency. We want to ensure that the students are present until the end of the day for final direction and closing reminders.

WE THANK YOU FOR YOUR COOPERATION AND SUPPORT.
ARRIVAL AND DEPARTURE DIRECTIVES
The School Day: Begins at 7:40am and Ends at 2:35pm

Half Day Sessions: Dismissal 11:30am

PRE-K 3 AND 4 YEARS OLDS SESSIONS

Pre-K (3) 9:00am-11:30am (Tuesday & Thursday)
Pre-K (4) 8:30am-11:30am (Monday, Wednesday and Friday)
Pre-K (4) 8:30am-3:00pm (Monday, Wednesday, Friday)

MORNING ARRIVAL: Buses will drop students off at the main door of school. Car riders will be directed into the middle doors of school. Teachers and Aides will be on duty to supervise the students.

DISMISSAL PROCEDURE: Bus riders will be dismissed first. Buses provided for our school also have additional runs after they take our students. Once the buses exit the lot then car riders and walkers will be dismissed as a group. Teachers will walk the students in the car line to meet parents.

IT IS IMPORTANT THAT EVERYONE BE WATCHFUL AT ALL TIMES TO ENSURE STUDENT SAFETY. DRIVE SLOWLY…BE MINDFUL OF PARKING RESTRICTIONS…OBEY SIGNS AND WATCH CROSS WALK AREAS.

ATHLETIC PROGRAM
In addition to the regularly scheduled Physical Education Program, the following extra-curricular activities are well-planned and coached:

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<tr>
<th>Boys and Girls</th>
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<td>Basketball</td>
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Any student who does not maintain a general average of “C”, or who has disciplinary issues, may not participate in extra-curricular activities. Reinstatement will be at the discretion of the teacher with the administrator. A formal policy on the Athletic Program will be given to each family who participates in the program. Check out the Athletic Association Website for more information.

ATHLETIC VOLUNTEERS
Several years ago, Bishop Galante established The Office of Safe Environment for Youth. The directives from the Bishop through this office states that parents, and those employed by the school or parish, must be fingerprinted and attend a Virtus (Child Assist Prevention) session in order to work with students. Please notify the Principal that you will be working as a coach or as a volunteer in another capacity and need to go through this process. Documentation from the State/Diocese stating that a volunteer is clear of any criminal record will permit the volunteer to work with the students. Revisions were made in 2013 to indicate that all law enforcement individual of any type will be required to go through the fingerprint process in order to volunteer and work with children and youth.

ATHLETIC PROGRAM
PARENTS: A CODE OF ETHICS FOR OUR LADY OF HOPE PARENTS
All parents/guardians who register their child (ren) to participate in the OLHAA Program or any other related activity, whether participating as a volunteer or spectator, acknowledge and agree to abide by the following:
I hereby pledge to provide positive support, care, and encouragement for my child participating in youth sports by following this code of ethics:
1. I will encourage good sportsmanship by demonstrating positive support for all players, coaches, and officials at every game, practice, or other youth sports events.
2. I will place the emotional and physical well-being of my child ahead of any personal desire to win.
3. I will insist that my child play in a safe and healthy environment.
4. I will provide support for coaches and officials working with my child to provide positive and enjoyable experience for all.
5. I will demand a drug, alcohol, and tobacco free sport environment for my child and will refrain from using all such at all youth sports events.
6. I will remember that the game is for children and not for adults.
7. I will do my best to make youth sports fun for my child.
8. I will ask my child to treat other players, coaches, fans, and officials with respect regardless of race, sex, creed, or ability.
9. I will promise to help my child to enjoy the youth sports experience within my personal constraints by assisting with coaching, being a respectful fan, providing transportation, or whatever I am capable of doing.
10. I will require that my child’s coach be trained in the responsibilities of being a youth sports coach and that the coaches agree to the youth sports Coaches Code of Ethics.
ATHLETIC ASSOCIATION ADVISORY BOARD
Mr. John Cafagna, Principal
Zachary Rosica- Teacher Representative
Director-Leo Carrero  Laurie DiRosa - Assistant Director  John Esposito- Treasurer - Secretary

BEFORE SCHOOL/ AFTER SCHOOL PROGRAM
A before and after school program is in place. Teachers and staff members coordinate and work the program. Information is provided each year for families who are interested in participation. Before school care begins at 6:30am and after school care ends at 6:00pm.

CLASSROOM RIGHTS AND RESPONSIBILITIES
1. I have a **Right** to learn in this classroom
   It is my **Responsibility** to listen to instructions, work quietly at my desk, and raise my hand if I have a question, concern, or need to leave.
2. I have the **Right** to hear and be heard.
   It is my **Responsibility** not to talk, shout, or make loud noises when others are speaking.
3. I have a **Right** to be respected in this classroom.
   It is my **Responsibility** not to tease or bug other people, or hurt their feelings.
4. I have a **Right** to be safe.
   It is my **Responsibility** not to threaten, kick, punch, or physically harm anyone else.
5. I have a **Right** to privacy and to my own personal space.
   It is my **Responsibility** to respect the personal property of others, and to accept their right to privacy.

Teaching our students important skills that will guide them in their growth and development into mature, responsible Catholic adults is essential to the total education of the students.

CORRESPONDENCE
We provide communication to our families through a take home "Family Folder" when necessary; however, we continue to update and provide information on our website and face book as quick means of communication. RenWeb as well as Honeywell Instant Alert Systems and email blasts are ways we communicate with parents. We encourage parents to keep informed and to ask the child
whether any notices have been given out in school that day. All reply notices must be returned to school immediately. Teachers also provide informative communication for parents to keep them abreast of classroom events.

**CURRICULUM DEVELOPMENT AND INSTRUCTION**

Our Lady of Hope Regional School adheres to the educational policies and procedures set forth by the Diocese of Camden. Language Arts Curriculum is the present area that the diocese has determined to be the next area to be updated. Over the past several years the Diocese in conjunction with Notre Dame University (ACE Collaborative Program) designed a new Math Curriculum using as the main resource the Common Core State Standards in Math. A newly designed Science Curriculum was also developed by the Diocese in conjunction with administration and teachers of the Diocesan Catholic Schools. This was designed using the Next Generation Standards to provide a more defined approach to teaching Science. A curriculum for Language Arts which includes Reading, Writing, Phonics and Grammar will be available to the teachers this year. The Core Curriculum Standards adapted by the State of New Jersey in all the other subjects is followed by our teachers until the diocese completes all the revised curriculum areas for Catholic Schools.

The administration and faculty determine the best means of implementation through textbook choices, technology support and other methods are used to address the needs of the students. As the child’s needs evolve, so, too, must techniques and curriculum goals, always reflecting current trends in education. Check the school website for more details on the curriculum per subject and grade level.

Realizing that children learn in different ways, we provide many and varied instructional approaches. These approaches take into account students’ developmental needs. We adapt our teaching strategies through a balanced curriculum to assist each student’s achievement in accordance with his/her God-given potential. Catholic Education is based on the Word of God, which is the basis for all life.

Academic growth is fostered in large/small group instruction, holistic approaches, heterogeneous grouping, individualized instruction, cooperative learning groups, and formal and informal assessment. In addition to informal and formal teacher-created testing, projects and reports, the students in grades 3-7 are administered the I.O.W.A. standardized test each year in spring. In addition, COGATS are administered for 4th and 7th grades. STAR 360 assessments are administered in 1st, 2nd & 8th grades for math and language arts.

**CUSTODIAL AGREEMENTS AND STUDENT ACCESS**

It is the responsibility of the parent/legal guardian to present to the school a notarized copy of the court order determining custody agreements. The copy will be kept in a confidential file. The school abides by the provisions of the Buckley Amendment. Thus, non-custodial parents will be given access to academic records and to information regarding the academic progress of their children, unless there is a court order specifically stating that a non-custodial parent is denied access to that information.
**DISCIPLINE**
Discipline is a necessary reflection of the philosophy of Our Lady of Hope Regional School as we attempt to develop a fully committed Catholic - one committed to the observance of just rules and regulations which will assist the student in responding to his/her responsibilities and obligations to him/her self and to others.

The essence of Catholic discipline is self-discipline. Students need to be made aware of the importance of observing the rules and regulations established by the school and within each classroom. Such observances bring about a peaceful, orderly environment for learning.

The realization of the need for discipline and appropriate behavior begins in the home and is reinforced and broadened in the child’s world of learning found in the school setting. The parents/guardians and the school both have the obligation to develop and strengthen the child’s attitude of respect for oneself and others.

**EMERGENCY PLAN**
This plan provides directives for monthly fire drills as well as other emergency situations, which would require building evacuation or lockdown of the building. Students are trained to respond to each situation in a quick and quiet manner.

**EMERGENCY DISMISSALS**
Emergencies can arise, and in such emergencies, we would dismiss the students early. It is wise to arrange with your child whatever you wish him/her to do in such an emergency. For example, arrange for a child to go to the home of a neighbor should no one be at his/her own home. We will utilize the Honeywell Instant Alert System to notify families in the event of a need to dismiss early.

**STUDENT EMERGENCIES**
In case of an emergency, the School Nurse will call an ambulance for transportation to the closest health care provider. Every effort will be made to contact a parent/guardian to facilitate the emergency care.

**STUDENT EMERGENCY FORMS**
At the beginning of each school year, the parent/guardian is asked to provide information for emergency situations. It is extremely important for your child’s welfare that at least TWO persons who are AVAILABLE and can provide transportation if needed should be designated. The school should be notified of any changes. Please share with the nurse health conditions or special examinations affecting your child so that optimum health services can be provided.
FEES INSTRUCTIONAL/ STATIONERY FEE
In order to defray the cost of needed textbooks not covered through the State textbook funding, and other instructional needs for the students a $150.00 instructional fee per child, a facility fee $150 per child to help defray the cost of the school loan, as well as a technology fee of $50 per child is required. It is included with the total tuition costs for the year. School supplies are distributed to Grade K-8 and include necessary stationery to begin the new school year. Stationery lists and costs are provided each year before the opening of school on the website.

FIELD TRIPS
It is permissible to provide the students with enrichment opportunities through field trips of an educational nature. Teachers may plan 2 trips each year, one during each semester. The teachers, with the approval of the administration, plan the trips. Parents must complete a permission slip in order for the student to participate in the trip. Students are not permitted to participate in a trip of a sibling unless classes involved are planning the same trip. Please see Guidelines for Chaperones on the school website.

FINANCIAL OBLIGATIONS
Each family is asked to determine the plan they will use to pay tuition. Choices include payment in full by July 5 or 20 (with a 2% discount) payable to the school directly: two or ten payments through the FACTS Management Program. An enrollment fee is charged by FACTS if monthly payments are selected. The fee is withdrawn prior to the first tuition payment. Those paying in full in July are not charged an enrollment fee. If you wish to make a payment by credit card please do so in the office to avoid costly convenience charges through FACTS.

HEALTH SERVICES
The school has the responsibility and the opportunity to influence the health of school children. School health services are designed to maximize an individual’s health potential and provide a broad spectrum of health services for children and staff. The state of New Jersey has established immunization requirements for entry into school. These requirements should be completed before starting the school year. If there is a reason for delay, please notify the nurse's office and send in a doctor's note verifying the date of your child's appointment. Below is a list of immunizations that are needed:
The State of New Jersey Requirements:

IMMUNIZATIONS
Immunizations must comply with state regulations prior to entry into school. Students who transfer from out of state have 30 days to provide updated records. The required immunizations for entry into school are:
Pre-School
DTap: Minimum of 4 doses
IPV: Minimum of 3 doses
MMR: Minimum of 1 dose
Varicella: Minimum of 1 dose
Hib: Minimum of 3 dose on or after the 1st birthday
PCV: Minimum of 3 dose on or after the 1st birthday
Flu: 1 dose annually by December 31.

Kindergarten/First Grade
DTap: 4 doses with one dose given on or after the 4th birthday OR a total of 5 doses
IPV: 3 doses with one dose given on or after the 4th birthday, OR a total of 4 doses.
MMR: 1 dose of mumps, 1 does of rubella and 2 doses of measles. (Since individual vaccines are not available in the U.S., children are given 2 doses of the MMR.) (If the vaccine was given prior to the 1st birthday, it is not valid)
Varicella (Chicken pox): 1 dose on or after the 1st birthday (If vaccine is given prior to the 1st birthday, it is not valid.)

6th Grade
Tdap
Meningococcal vaccine

MEDICATIONS - Medications and over the counter medications require a prescription from your physician as well as a note from the parent consenting to medication administration. Prescriptions must be renewed for the beginning of every school year, even if it had been used the previous year.
Medications must be brought to school by a parent or guardian. Students are not allowed to transport medications to or from school.
Medications must be taken home at the end of the school year. Notices will be sent out to remind parents. Any medication not picked up at the end of the school year will be discarded.

Diabetic students need to provide a copy of their diabetic management plan (insulin administration guidelines, hypo & hyperglycemia management, glucose testing, etc.) Please send in updated orders if there are changes. Parents are responsible for providing necessary supplies, including alcohol swabs, glucometer, insulin, syringes, juice packs or other glucose supplement, lancets.
Students with asthma need to provide an asthma action plan completed by their physician. If needed, a nebulizer is available in the health office, but the child’s medication, tubing and mask need to be brought to school.

Parents should inform the school if your child has food allergies. Provide written medical documentation, instructions, and medications as directed by the physician.

SPORTS PHYSICALS
Students in 6th, 7th, and 8th grade that plan on participating in sports are required to have a sports physical. This is mandatory prior to practicing or participating in any school sponsored sport. Parents must complete a health update form if sports are played 90 days after the date of the sports physical. If not completed, the student will become ineligible to play sports until the form is received. The coach will be notified if a student becomes ineligible to play sports due to medical condition, injury, is unable to participate in gym, or proper documentation has not been received. The nature of the problem will not be revealed in order to maintain confidentiality. Information and forms are sent to all families at the end of each school year. Forms will also be available on the website.

HEALTH SCREENINGS
Students are screened annually. All students will have their height, weight, blood pressure and vision checked every year. Hearing screening is done for kindergarten, first, second, third and seventh grade. Scoliosis screening is done for fourth, sixth, and eighth grade. Additional screenings can be done on request or as needed.

HEALTH ASSESSMENTS AND PHYSICAL EXAMINATIONS
A physical appraisal is required for all students entering the school (K-8). A BMI (body mass index) determined by the ratio of height to weight and is reported as a percentile ranking based on the students’ age and gender. The percentiles were created by The Center for Disease Control (CDC). Parents will be notified if the rate indicates overweight or underweight. The school nurse will notify the parent/guardian by telephone or written referral if any assessment identifies a need for medical attention. Prompt follow-through assures the student optimum remediation. Should you require assistance in meeting these needs, you are encouraged to contact the school nurse.

ILLNESSES/COMMUNICABLE DISEASES
Many communicable diseases are disappearing as a result of immunization. Parents of children with communicable diseases should follow these guidelines:

**Chickenpox:** the child should remain at home until all lesions have scabbed

**Conjunctivitis (pinkeye):** Any child suspected of having pinkeye will be excluded until evaluated by their physician. A note from the physician should state, if conjunctivitis is present, whether it is allergic, viral or bacterial, and when the child may return to school.
**Impetigo:** the child should remain home at least 24 hours after the start of medication prescribed by a physician, and the lesion must be dry before returning.

**Head lice/nits:** If head lice or nits are found on a student, the parent will be notified. The child must be treated prior to returning to school.

**Elevation of temperature:** Parents will be notified if their child has a temperature of 100 degrees or higher. The child will be excluded from school and may not return until the temperature is normal for 24 hours without the use of Tylenol, Motrin, Advil or acetaminophen.

**Vomiting or diarrhea:** The child should not return to school until 24 hours after vomiting and/or diarrhea have ceased.

**Sore throat:** If your child complains of a sore throat and is accompanied by painful or difficulty swallowing, and/or fever, they should be seen by their physician. If medication is prescribed, they may return to school after being on treatment for 24 hours. All children, whether antibiotics are prescribed or not, should be fever free for 24 hours without the use of Tylenol, Advil, Motrin or acetaminophen.

**HOMEWORK**
Homework refers to an assignment made by a teacher that will positively reinforce a concept presented in class and may include both written and study assignments. Homework will be issued on a regular basis as determined by each classroom teacher. Detailed guidelines will be given by each teacher on Back-to-School Night. **The following time allotment for homework is suggested** which includes written and studied assignments. However, teachers will make the determination of the amount of homework needed for the grade level.

| Grade 1 and 2 … 30-40 minutes | Grade 3 and 5… 45-70 minutes | Grades 6-8…70-120 minutes |

**INSURANCE (SCHOOL)**
All children are insured against accidents TO and FROM School, WITHIN, and ON THE PLAYGROUND OF THE SCHOOL and also at school sponsored functions.

**INTERNET SAFETY POLICY FOR OUR LADY OF HOPE REGIONAL SCHOOL**

It is the policy of Our Lady of Hope Regional School to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children’s Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].
Definitions:
Key terms are as defined in the Children’s Internet Protection Act.

**Access to Inappropriate Material**
To the extent practical, technology protection measures (or “Internet filters”) shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.
Specifically, as required by the Children’s Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.
Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

**Inappropriate Network Usage**
To the extent practical, steps shall be taken to promote the safety and security of users of the Our Lady of Hope Regional School online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by the Children’s Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called ‘hacking,’ and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

**Education, Supervision and Monitoring**
It shall be the responsibility of all members of the Our Lady of Hope Regional School staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children’s Internet Protection Act, the Neighborhood Children’s Internet Protection Act, and the Protecting Children in the 21st Century Act.
Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of School Administration or designated representatives.
The School Administration or designated representatives will provide age-appropriate training for students who use the School’s Internet facilities. The training provided will be designed to promote the School’s commitment to: the standards and acceptable use of Internet services as set forth in the Our Lady of Hope Regional School Internet Safety Policy; Student safety with regard to Safety on the Internet; Appropriate behavior while on online, on social networking Web sites, and in chat rooms; Cyber bullying awareness and response.

Compliance with the E-rate requirements of the Children’s Internet Protection Act (“CIPA”)
Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the School’s Acceptable Use Policies.

Adoption -This Internet Safety Policy was adopted by the Administration, Faculty, Staff, Parents and Students September, 2011.
CIPA definitions of terms:
MINOR. The term “minor” means any individual who has not attained the age of 17 years.
TECHNOLOGY PROTECTION MEASURE. The term “technology protection measure” means a specific technology that blocks or filters Internet access to visual depictions that are:
1. OBSCENE, as that term is defined in section 1460 of title 18, United States Code;
2. CHILD PORNOGRAPHY, as that term is defined in section 2256 of title 18, United States Code;
3. HARMFUL TO MINORS. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
   a. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
   b. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
   c. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
4. SEXUAL ACT; SEXUAL CONTACT. The terms “sexual act” and “sexual contact” have the meanings given such terms in section 2246 of title 18, United States Code

LITURGY
The part which Liturgy plays in the life of the students of Our Lady of Hope Regional School is a vital one. “A fully Christian life cannot be conceived without participation in the liturgical services in which the faithful, gathered into a single assembly, celebrate the paschal mystery.” At various times throughout the school year, students are involved in liturgy preparation. The Mass provides opportunities for the children to actively participate in the Sacred Liturgy. Parents are welcome to attend the liturgies. Opportunities for students to receive the Sacrament of Reconciliation is provided. Students participate in First Friday liturgies.

LUNCH PROGRAM
Duke Catering provides the lunch program each full day we are in session. Information regarding the menu choices, payment method and other directives has been provided on our website.

New Jersey Nutrition Policy
All schools within the state are required to follow the guidelines outlined under the state’s nutrition policy. The school continues to review nutritional values of lunch and snacks. The Nurses help to provide information based on recommendations and policies from the State.
Cafeteria/Classroom
During lunch period, students are to conduct themselves in a calm manner. They are to remain seated at all times until directed otherwise.

After lunch, the students are responsible for removing their trash and placing the chair neatly in place. Students are expected to dispose of all trash in proper receptacles. **No food or drink is permitted outside the cafeteria or classrooms.** Littering on any part of the school grounds will not be tolerated. Dismissal from the cafeteria/classroom should be quiet and orderly. Students may not re-enter the building or return to classrooms unless directed by the teacher, principal or lunch monitor.

Throwing food or any other objects in the cafeteria/classroom is forbidden; should a student violate any of the rules and regulations during lunch on a consistent basis, consequences will be applied as needed. Parents monitor the lunch/recess period. These parents have the responsibility to carry out the rules and regulations established by the school for the safety of the students. The students are expected to follow the directives of the lunch monitors at all times. They are to show respect and listen to the parents since they represent the teachers and administration. The Parent Monitors are also expected to show respect for the students. A teacher is on duty for each lunch to monitor to insure orderly procedures during lunch.

MAKE-UP WORK
Students are responsible for making up missed schoolwork. The teacher, at his or her discretion, will give tests or quizzes that were missed during the student’s absence. Based on the academic needs of students there may be opportunities for re-tests; extra credit projects to improve grades are not a policy that we practice.

MIDDLE STATES ACCREDITATION
Our Lady of Hope Regional School received Re-Accreditation from Middle States Association of Elementary School. Goals have been developed as a result of the Self-Study and approved by Middle States. These goals are developed, implemented and evaluated each year. Our school was re-accredited in 2017-18 school year and due for renewal in 2025.

PARENT/TEACHER CONFERENCES
Conferences with parents and teachers are very important in order to keep everyone abreast of student progress. If you desire a conference with a teacher please send a note directly to the teacher to make this request. Phone conferences can also be an avenue to discuss progress; however, teachers may not leave the class to take a phone call. Please indicate through a note or phone call where you can be reached, and the call will be made at a time convenient for both parties. At no time may a parent go to a classroom to speak to a teacher unless authorized by the administration. Teachers may not leave a class unsupervised. If you volunteer in school for various projects do not assume that speaking with the teacher is acceptable for the same reasons stated earlier. The Principal can
also be reached in the same manner for a conference or phone call; drop in appointments without previous notice is not advised, unless it is an emergency.

**PARENT TEACHER ASSOCIATION**
The education of your child is a cooperative enterprise. Close cooperation and understanding between the home and school is most important. All parents should be willing, when able to do so, to assist actively in the promotion of all works undertaken, both religious and material, for the welfare of the children. Such interest and participation is a reflection of your interest in your child. Being familiar with and supporting school policy, meeting with teachers, and attendance at PTA meetings are only a few of the many ways that this can be accomplished. **The PTA officers formulate a Fundraising Program in order to aid in meeting the financial investment in Catholic Education for your children.** The funds also help to provide educational programs for the students and parents during the school year. All fundraising events by the school and PTA help to keep tuition costs down each year. **Your whole-hearted support is of the utmost importance.** It’s your children’s school… know it, and help it to be the fine school you want it to be.

**PTA Officers**
Jamie Trapuzzano - President  
Beth LaRatta - Vice-President  
Kelly Sheppard - Treasurer  
Robyn McManus - Recording Secretary  
Uniform Program ..................PTA Officers  
Room Mother Coordinator ............Theresa Fanini

**PARTY INVITATIONS**
Invitations to parties may not be distributed at school. This is to avoid any hurt feelings with the students. We realize it is often necessary to limit the number of children who attend a party. Therefore, in the interest of all the students, please find other means of distributing party invitations. At no time will gifts be exchanged.

**RECESS**
Student lunch periods are divided between eating in the cafeteria and enjoying play time outside. They have specific games that are permitted either on the field, playground area or blacktop. In playing games, students know that good sportsmanship is required and that respect for self and others is expected. Any violation of rules resulting in inappropriate behavior will not be tolerated. Such infractions will be addressed accordingly.
The Catholic values that students learn at home and in school provide the tools they need to handle situations, which arise with a good outcome for all parties. Practicing what they have learned is the best indicator that students truly understand how to resolve conflict in a peaceful matter.

**RE-ENROLLMENT FOR CURRENTLY MATRICULATED STUDENTS**
Continued enrollment in any given school year, and re-enrollment for any subsequent year, is subject to the parents/guardians continued support of the mission of the school as documented in the school handbook, and the maintenance of a demonstrably effective and supportive relationship between the school and the parents/guardians. Re-enrollment in a subsequent year is subject to mutual agreement. That agreement may be withheld by the parents or the school administration with or without cause.

**REGISTRATION**

Registration date and time is announced in the parish bulletins of those parishes incorporated in the Regional School. Notices will be sent home with the school children. In accordance with Diocesan regulations, children will be admitted to Kindergarten if they are five years of age by September 30th. First graders must have successfully completed Kindergarten and six years of age by September 30th. For other grade registrations a copy of the latest report card, previous year report card, and latest standardized test scores are required. There is a $100 registration fee for each child.

**REQUEST FOR SPECIFIC TEACHERS**

We are not able to honor the request of parents for a specific teacher or class for their child.

**SACRAMENTS**
The students who attend Our Lady of Hope Regional School and are registered in one of the Camden Diocesan parishes follow the diocesan policy which requires that students receive the Sacraments in their parish. Preparation for the sacraments is provided through the school curriculum in conjunction with diocesan guidelines and assistance of the Directors of Religious Education from each parish.

**SCHOOL BOARD**
The establishment of The Operating Principles of Our Lady of Hope Regional School Board has been established. Members on the Board have been approved by the Pastor.
SCHOOL BOARD MEMBERS

Rev. Joseph Szolack, Pastor

Lisa Paris - Chair 
Gregg Froio - Vice Chair 
Gina Cotton - Secretary

Joseph Angeloni

Dan Belpede

Steven Bogan

Vincent Cieslik

Angel Coia

Tricia Little

Michelle Natale

Lisa Murphy

Charles Rizzi

April Schmidt

Tami Slonis

Vincent Spinelli

John Cafagna - Principal

Betty Kuvinka - Advancement Director
SCHOOL BUS REGULATIONS
1. Transportation is provided in accordance with state law for children who reside within the distance guidelines established by the State of New Jersey.
2. Children are entitled to this, provided they do not infringe upon another child’s rights.
3. Misbehavior, therefore, must be addressed, since the safety of all children riding school buses is of utmost importance.
4. In view of the above, the following policy shall be adhered to with regard to behavior on buses:
   A. Children, upon boarding a bus, shall immediately be seated and buckle the seat belt.
   B. Children shall at all times keep their entire bodies within the confines of the bus.
   C. Children shall remain seated until the bus has come to a full stop at their destination.
   D. Unnecessary noise or shouting, objectionable language, teasing, quarreling, and hazing are forbidden.
   E. Throwing of any object within the bus or out of the bus windows is forbidden. Littering on the bus is not permitted.
   F. Students may not eat, drink or chew gum while riding the bus.
   G. Students may not use ipods, ipads, headsets, video games, cell phones, etc.
   H. Damage to buses will not be tolerated. Parents or guardians will be responsible for payment of any repairs necessitated by their child’s/children’s actions.
   I. **At no time**, is a student permitted to ride a school bus other than his/her assigned bus even if in the same township because of insurance coverage. Please refer all special requests about this matter to the transportation coordinator in your township.
5. An infraction of the above shall be handled in the following manner as per Law 18A:25-2:
6. If students receive a written report of bus safety violations, parents will receive the report to be signed and returned to school.
7. If unacceptable behavior continues, students are in danger of losing their bus privilege for an indeterminate time. Parents will be notified if such behavior continues and what the possible consequences may be.

SCHOOL PICTURES
Individual student pictures are taken once a year. All students have their picture taken for the yearbook. Purchase is strictly optional. Notification regarding the dates is provided at the time of monthly communication. A reminder is sent home at least one week in advance. Students in Grades K-7 will have their picture taken in the school uniform. Grade 8 pictures are in their Cap and Gown.
STUDENT’S PROGRESS REPORT
Report Cards are viewed on RenWeb four (4) times during the year in Grades 1-8; and three (3) times a year in Kindergarten. We ask that you review these reports carefully as soon as they are made available. Formal Parent-Teacher conferences are scheduled at the time of the first report card. Notices will be sent out to inform parents of progress if there is a concern about grades. Teachers are available to speak with you before school or after dismissal or at the discretion of the teacher/administration.

STUDENT’S MARKING CODE FOR MAJOR SUBJECTS
A+ 97-100 A 93-96 B+ 89-92 B 85-88 C+ 81-84 C 77-80 D+ 74-76 D 70-73 F below 70

STUDENT PROMOTION/RETENTION
The primary grades provide the fundamental skills upon which all subsequent education is based. Therefore, whenever necessary, retention should occur while the student is still in the primary grades. Retention at this level can give the student a second opportunity to build a firm foundation for subsequent schoolwork. (Diocesan Policy 412)

The administration and the teachers who have concerns about student progress and who are contemplating retention are required to inform parents in writing by January 31. This notice will indicate that unless there is improvement in the student’s progress he/she may be retained. A conference will be scheduled after the letter has been sent to further discuss the student’s progress. A written summary of the conference will be completed outlining measures that will be taken to improve student progress. Final written notice will be sent to parents no later than May 15 indicating the decision to retain or promote the student.

FINAL GRADES/SUMMER SCHOOL
Any student failing one or two major subjects must be tutored 25 hours in our summer school program. Upon successful completion of the classes a test will be given by the school for qualification for promotion. If these requirements are not met, a child must repeat the grade.

STUDENT COUNCIL
There is an active student council which coordinates activities to assist the faculty and benefit the student body throughout the school year. Participation is based on student academic and conduct grades. Students must maintain a “B” average in all major subjects and at least a “Good” in all minor subjects. Teacher judgment and student performance will be taken into consideration when reviewing students who wish to run for office. Maintaining a “Good” in personal/social growth and conduct in all subject areas is required.
**STUDENT SELF-DISCIPLINE SKILLS**
1. Listening
2. Following directions
3. Questioning
4. Sharing time, space, people and things
5. Interacting socially
6. Cooperating with others
7. Understanding rules
8. Accomplishing a task
9. Exhibiting leadership
10. Communicating effectively
11. Organizing time
12. Resolving mutual problems
13. Taking the initiative in problem-solving
14. Distinguishing fact from feeling
15. Sacrificing from a motive of love

**STUDENT BEHAVIOR**
The following are some examples that violate school policy when they occur at school or during school activities. The list is not intended to be all-inclusive. Students may be disciplined, suspended, or expelled for any of the following:
1. The possession, transmission, and/or use of tobacco, drugs or alcohol.
2. Insolence, disrespect, or insubordination
3. The use of improper language
4. Fighting
5. Physical contact which implies rudeness or displays inappropriate behavior.
6. Rowdy behavior, running, pushing, shoving, yelling or whistling.
7. Leaving a classroom or leaving school without permission
8. Class tardiness or truancy
9. Vandalizing, damaging, or stealing school or private property
10. Threatening, intimidating, or causing bodily harm to any person.
11. Possession of dangerous weapons
12. Use of make-up or nail polish.
13. Forgery
CHARACTER EDUCATION/BULLYING PREVENTION/BEHAVIORS/CONSEQUENCES

Behaviors
1. Anti Bullying Rules
   - We do not bully
   - We help others when we see bullying behaviors
   - We do not exclude others
   - We tell someone when we see bullying behaviors
2. Examples of bullying behavior (but not limited to)
   - Name calling*
   - Not letting someone join in an activity
   - Hand gestures, mean looks, ignoring the person
   - Attacking someone by hitting, kicking, biting, hair pulling, etc.
   - Peer pressure*
   - Threatening someone*
   - Talking about someone behind his/her back (gossiping/spreading rumors)*

*These are considered to be bullying whether they are personal face-to-face encounters or through any social media. The Diocese has implemented a Bullying Prevention Policy as well as Social Media Policy. These policies give direction to the schools as tools to guide ways to prevent and safeguard our students. These are posted on the school website.

In addition to the Diocesan policies, the school Prevention and Intervention Plan is also available on the website along with the Parent-Teacher Handbook.

Formal suspension is a serious disciplinary action taken by the school when a student’s actions constitute a major disciplinary infraction and are contrary to the good order of the entire school community. Suspension is a major step which could lead to expulsion. Therefore, it is the responsibility of the administration to inform parents of the seriousness of a suspension and to seek their immediate cooperation in a corrective program. The pastor is informed when a student has been suspended.

2. If, in the judgment of the school administration, the student’s action warrants removal from the school community for a period of time, the parents or guardians are notified. A conference is held followed by a letter confirming the school’s intent.
3. For in-school suspensions, i.e., those suspensions which do not warrant removal from the school community, parents will be informed by phone or a letter of the suspension.

After a student has been removed from the school community, a conference with parents will be held before the student is readmitted to the school. A signed formal agreement by parents in which they signify their understanding of the problem and agree to assume responsibility for the student’s future behavior is part of the process.
Expulsion of a student may occur for extremely grave infractions of the school regulations; for continued undesirable conduct detrimental to the moral or physical safety of other students; for continued and malicious disobedience to or disrespect for duly authorized authority. Ordinarily expulsion takes place after suspension has occurred.

When a serious offense does occur and expulsion is being considered, the following procedure is required:
1. The pupil is to be suspended first. This is to remain in effect for no more than one week and becomes effective when parents have been notified of the situation in writing and reasons for such action are given.
2. A conference is conducted between administration (principal and regional pastor) and parents.
3. The decision as to whether the student will be finally readmitted to class or whether expulsion will occur remains with the pastor.
4. The Office of Education, Diocese of Camden is notified in writing about the decision to expel a student.
5. Once expelled, a child may not be re-admitted to the school during the current school year.

Classroom rules are established by the teachers in conjunction with school philosophy and policies. Consequences for rule/policy violations will be handled by individual teachers as well as administration.

CONDUCT AND COURTESY
Each child should be aware of the human dignity of each individual, so we are asked to have respect for others by willingly practicing justice, kindness, patience, and thoughtfulness. Courtesy and good manners should be the key to a student’s conduct at school. A good attitude toward teachers and classmates will make school enjoyable to all.
Students are expected to have respect for school property and to take good care of books, desks, other furniture and equipment, and facilities used by everyone.

TELEPHONE
Cell phones, as well as other electronic devices are not permitted in school unless permission is given by the school administration for an emergency need. Special permission is needed for personal phone calls. Forgotten lunch, homework, etc. are not considered emergencies.
**TUITION AGREEMENT FOR 2018-19**

Tuition has been set for 2018-2019

Catholic

1st child- $5100  
2nd child- $3850  
3rd child and subsequent children $3125.00

Non-Catholic  $6000- each child registered

**TUITION ASSISTANCE**

Applications for Tuition Assistance will be through FACTS. Details as to when this will open up to parents is determined each year by the diocese and provided for our families. FACTS is also the management company used for the collection of tuition payments.

**UNIFORMS**

Every student is required to be in full uniform at all times, starting the first day of school, and until school closes in June. Students will be given verbal notice of any violation and asked to make the necessary change immediately. If a student fails to comply with the required change, a written notice will be given indicating that the dress code/hair code policy has been violated. This note should be signed by parents and returned to school. The school uniform is purchased from Flynn & O”Hara Uniform Company.

**Girls Required Uniform K-5:**

Plaid Jumper  
Blouse- white with Peter Pan collar (long or short sleeve)  
Cardigan sweater (with monogram) - optional (only sweater permitted to be worn)  
Socks- blue knee length  
Shoes- Regulation (black tie or Mary Jane style)

**Girls Required Uniform 6-8**

Skirt- plaid (length to be directly above the knees)  
Blouse- white oxford long/short sleeve (tucked into skirt at all times)  
Sweater - black (monogrammed) long sleeve v-neck/sleeveless vest  
**worn from October 15 to May**  
Socks- blue- knee length
Shoes- Regulation (black tie shoes or Mary Jane style approved by the administration)

**Boys Required Uniform K-8**  
require a belt is now available.

- Trousers- regulation dress navy blue ([for the younger student shorts or trousers that do not](#))
- Shirt- white dress shirt, short/long sleeve (tucked into trousers at all times)
- Knit shirt (tucked inside trousers)-is **worn in the fall until October 15 and in May and June**
- School tie is worn.
- Sweater vest- black, long sleeve/sleeveless (monogrammed) **worn October to May**

**Belt worn at all times as needed.**

- Shoes- regulation
- Socks - navy blue or black

**Summer Uniform**

- All boys and girls may wear the light blue knit shirt and walking shorts with a belt during the fall until October 15, May and June. All boys also have the option to wear the light blue knit shirt, regulation trousers and belt. Girls in Grades 6-8 have the option to wear the special style light blue knit shirt with waistband in place of the white blouse; otherwise the white blouse tucked inside the skirt is worn.

Boys’ hair length must be above the collar. Hair should not be in the eyes of the student. Excessive use of gels, hairspray or other products is not permitted. No fad haircuts or styles will be permitted. Fads may be deemed unacceptable based on the trends that become popular at various times. Administration determines what is acceptable when these styles become apparent. Such styles may include but not limited to (ex. completely shaved, or shaved close on sides and long hair on the top, layered, long hair for boys).

Highlighting/Coloring/bleaching of hair is not permitted. If it is done under parent supervision during the summer it must be back to normal color for the opening of school. The school has the authority to determine the appropriateness of student hairstyles within the criteria of the school uniform. Hairstyle for the boys and girls must be within the school hair code policy.

Girls will be permitted to wear only very small earrings. Dangling earrings are not permitted and only one earring allowed on each ear. Boys are not permitted to wear earrings at any time. Jewelry is not permitted in school (specifically necklaces, bracelets). Jewelry is expensive as well as a distraction, therefore, should be left at home. Girls may not wear make-up or nail polish at any time.

**It is important that all students comply with this policy at all times. Parental support and supervision of school policy is very important. Students are expected to be well groomed and neatly attired at all times. Defacing the school uniform will not be tolerated.**
GYM UNIFORM

All students must wear the regulation blue gym uniform, (purchased only through Flynn & O’Hara) and sneakers. Please make sure they have the proper uniform on the day your child is required to wear the gym uniform. The tee shirt and shorts may be worn in the fall until mid-October as well as May and June. Specific dates to be provided each year. The sweatpants and sweatshirt must be worn from October until May. As the weather gets colder students may wear a long sleeve shirt under their short sleeve gym tee shirt. Special tees are permitted on occasion at the discretion of the administration.

SHOES

The regulation shoe for boys will be the black oxford tie shoe; the girls will wear black oxford tie shoe or Mary Jane style approved by the administration. Ballerina style shoes are not appropriate for school. Shoes may be purchased at any store that carries the required shoes. (DiGuilio’s Shoes, Flynn & O’Hara, Shoe Carnival)

UNIFORM PROGRAM

Throughout the year, and on an as need basis, gently used uniforms are available for sale at a discount price. Special sale dates are published in the school emails/newsletters and on the website. Parents may drop-off any clean, gently used uniforms to the school office at anytime.
NON-UNIFORM DAY REGULATIONS

Students generally conduct themselves in a manner similar to the way they dress and groom. Therefore on non-uniform and dress down days students are expected to wear appropriate, acceptable clothing with no music groups, inappropriate words or phrases, or alcohol/tobacco advertisement. Shirts must have sleeves; no tank tops, including “cold shoulder” tops, spaghetti straps, or shirts that show the mid-section; there should be no rips or tears in clothing, and hats are not to be worn. No yoga pants or leggings. For the safety of our children, no open toe shoes are permitted; including slip on shoes, flip flops, or sandals. Sneakers or casual shoes are permitted. Walking length shorts may be worn during September to mid-October and mid-May to June. Skirts and shorts should be no shorter than 3 inches above knee. Jeans, khakis, or uniform pants will be acceptable on these days.

For Spirit Days, only designated spirit sweatshirt or t-shirts that say Our Lady of Hope Regional School or clothing of blue and white may be worn with uniform pants/skirts or school PE sweatpants. STEAM shirts may be worn on Wednesdays with uniform pants/skirt or school PE sweatpants. Students are not required to participate in these days. It is always appropriate to wear the school uniform.

TECHNOLOGY GUIDELINES

Students now have access to computers and the use of the internet in the Computer Lab as well as the classroom. This tool can be invaluable in the education of the students. Research information can easily be obtained for projects or class assignments. However, in this new age of technology there must be guidelines so that the students are protected from inappropriate use of the internet by others. A technology Acceptable Use Policy must be signed by students and parents, and will be on the website or will be provided in hardcopy at the beginning of the school year. If a signed contract is not on file for each student, then access to the internet will not be permitted. A filter has been installed within our system to provide greater protection for our students when on the internet. Vigilance in student use of the computer/internet is observed by teachers at all times. Parents are encouraged to follow similar procedures to protect children when they use computers at home. Any inappropriate language, pictures, or other messaging that would jeopardize the integrity of the individuals who make up the school community will violate the school policy and students will face serious consequences.
WEATHER EMERGENCIES
Our Lady of Hope Regional School will follow the policies of Gloucester Township and Washington Township School Districts. We will provide a message to our families via **Honeywell Instant Alert System**. An announcement can also be heard on any of the Philadelphia radio stations specifically KYW as well as Channel 6 WPVI/Fox 29/KYW 3 anytime after 5am. Internet access to these radio/television station sites will also provide information.

**Code Number Used by KYW Radio Stations**
- **Our Lady of Hope Regional School- Camden County... #476**
- **Gloucester County/Washington Township...#803**
- **Gloucester Township...#552**
<table>
<thead>
<tr>
<th>GRADE</th>
<th>FACULTY</th>
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| Pre-K Age 3 | Mrs. Debbie Lafferty  
Mrs. Rebecca Kelleher- Aide |
| Pre-K Age 4 | Mrs. Kathleen Carmolingo  
Mrs. Barbara Vadino- Aide |
| KA     | Mrs. Dorothy Kantner  
Mrs. Arlene Diehl- Aide |
| KB     | Mrs. Mary Ann Kiessling  
Mrs. Debbie Lafferty-Aide |
| 1A     | Mrs. Paula Iacone  
1B | Ms. Rachel Mulligan  
Mrs. Rebecca Kelleher- Aide |
| 2A     | Mrs. Rosemarie McNally  
2B | Mrs. Sandra Lindsay  
Jane Guidotti -Aide |
| 3A     | Mrs. Teresa Wolstenholme  
3B | Mrs. Andrea Schultz |
| 4A     | Mrs. Margaret Dlug  
4B | Mrs. Kimberly LaSerre |
5A  Mrs. Antoinette Esposito
5B  Mrs. Eileen Ploski

6A  Mrs. Lisa Crowley
6B  Mrs. Laura Gallagher

7A  Ms. Stephanie Naling
7B  Mrs. Diane Thompson

8A  Mrs. Gina Morreale
8B  Mr. Thomas Mihm

Music K-8  Ms. Julia Nigro
Art/STEAM  Mrs. Patricia Cardamone
Spanish Grades K-8  TBA
Physical Education/Health  Mr. Zachary Rosica
Technology Education/Math  Mrs. Marcy Robinson
Tech Support  TBA
Librarian  Mrs. Margie Rocco
Nurses  TBA
Guidance  Ms. Jessica Tracy
Advancement Director  Mrs. Betty Kuvinka
Maintenance  Mr. Peter Lutz
Administrative Assistants  Mrs. Jacki Montgomery  Mrs. Pauline Marino